

**EMMET COUNTY  
DEPARTMENT OF PUBLIC WORKS  
BOARD OF DIRECTORS MEETING  
July 8, 2021  
Meeting held at 9:30 a.m.  
Emmet County Drop-Off Center  
7363 Pleasantview Rd. Harbor Springs, MI.**

Members Present: D. Keiser, Chairperson; B. Dohm, Vice Chairperson; D. Fuller, Secretary; D. Bachelor; M. Hoffman; A. Bawkey

Members Absent: C. MacInnis

Members of Public: None

Staff Members: A. Tolzdorf; J. Steffel

**CALL TO ORDER**

D. Keiser called the meeting to order at 9:30 a.m.

**MINUTES**

The minutes of the June 3, 2021 DPW Board meeting were reviewed. D. Fuller motioned to approve the June 3, 2021 Minutes: M. Hoffman supported. All present voted in favor.

**FINANCIALS**

The May 2021 Financial reports were reviewed. B. Dohm motioned to accept the May financials, D. Bachelor supported. All present voted in favor.

**OPERATIONS UPDATE (OLD BUSINESS)**

Personnel: The Emmet County Board of Commissioners approved 4 new recycling positions in June. All 4 positions have been filled, plus the vacant curbside driver position was filled. Morale on the recycling line has already started to improve. We are working with HR regarding an employee on LTD returning to work.

Enforcement: Drop-site cleanup issues are still an issue, but seem to be more manageable due to regular monitoring and cleanup. A. Tolzdorf presented to Rotary Club and mentioned that Emmet County Recycling could use drop-site cleanup and monitoring volunteers.

DPW Board Vacancy: Welcome Mark Hoffman to Emmet County DPW Board. Mark was newly appointed through the Emmet County Road Commission.

Landfill Contract: A draft contract has been given to GFL. Awaiting their response.

**OTHER BUSINESS (NEW BUSINESS)**

DPW Post Pandemic Meeting Procedures: A copy of the Emmet County Public Meeting Requirements upon Expiration of Public Health Orders was handed out. The Emmet County DPW Board decided to keep DPW Board meeting procedures the same for now vs. adopting a custom policy.

True Cycle/RRS Proposal: RRS through True Cycle has offered a free recycling analyses in exchange of getting better sorting for value/consulting for Emmet County Recycling sharing their recycling data with True Cycle/RRS. B. Dohm motioned to recommend to the Administrator to request B.O.C. approval of the True Cycle/RRS Proposal; A. Bawkey supported. All present voted in favor.

New Curbside Recycling Truck: Emmet County Recycling is running three curbside routes daily. Two of the three routes are run with two newer style recycling trucks that have cart tipping mechanisms, compacting capability so as not to have to make trips back to the facility during the day, and air conditioning to prevent heat fatigue during the hot summer months. The third route requires one of our three old style-backup trucks that do not have the same amenities. These trucks take twice as much time to run a regular route. In the past few weeks, each of our newer-style trucks has been in the shop for repairs, or awaiting parts. This required one or more of the older style trucks to be put back into commission. Two of the older style trucks are identical. One of them has been deemed un-roadworthy without \$5000 in repairs to make it safe temporarily. The other one is the same. The older backup trucks are designated to cover for a day or two when main trucks are down, not week after week during peak season. Due to supply chain issues resulting from the pandemic, the newer trucks could be in the shop for months if they break down. A. Tolzdorf asked for a recommendation to the B.O.C. to approve an emergency purchase of a new recycling truck, not to exceed \$275,000. The truck has already been quoted by G S Products and is ready for purchase now vs. waiting until next summer. A new curbside truck is budgeted for 2022, and the funds are available now. B. Dohm motioned to recommend to the Administrator to request B.O.C. approval of an emergency purchase of a new recycling truck from GS Products, for a price not to exceed \$275,000; A. Bawkey supported. All present voted in favor.

Capital Projects: In an effort to avoid future emergency purchases, A.Tolzdorf is formulating a new plan to rotate equipment in a timely manner before the equipment becomes outdated and unsafe. A. Tolzdorf is looking to apply for a Next Cycle grant that will help cover the costs of having a professional plan developed to address rotating capital assets. This professional plan will help when applying for grants for capital infrastructure.

Damoose Tour Invite: Representative John Damoose will be privately touring the Emmet County Recycling Facility with DPW Board Members and Emmet County Commissioners in July.

Round Table Discussion: None

Meeting Adjourned: 9:20 a.m.

**NEXT MEETING:** Thursday August 5th at 8:30 a.m., 2021 at the Emmet County Drop Off Center, 7363 Pleasantview Rd. Harbor Springs.